



SARACENS HEAD HOTEL

EVENTS PACK 2025

CELEBRATIONS | BIRTHDAYS
CORPORATE | ENGAGEMENTS

FUNCTIONS@SARACENSHEADHOTEL.COM.AU



WELCOME TO THE SARACENS HEAD

AN ICONIC VENUE THAT DATES BACK TO 1873, OUR REFURBISHED PUB PROUDLY OCCUPIES A PROMINENT CORNER OF CARRINGTON STREET AND MOORE STREET.

OUR MENU IS INSPIRED BY LOCALLY SOURCED PRODUCE, PAIRED ALONGSIDE THE BEST LOCAL WINES, GROWER CHAMPAGNE, SMALL BATCH SPIRITS AND CRAFT BEER THAT ADELAIDE'S WORLD -CLASS CREATORS HAVE TO OFFER

OUR DOORS ARE OPEN FOR YOU TO ENJOY

GENERAL INFO

OUR FUNCTION PACK WORKS AS A GUIDE IN PLANNING YOUR EVENT HOWEVER WE WILL WORK CLOSELY WITH YOU TO TAILOR AN OFFERING THAT SUITS YOUR NEEDS AND RESULTS IN A TRULY MEMORABLE AND STRESS-FREE EVENT!

NEED SOMETHING SPECIFIC? LET US KNOW AND WE'LL DO EVERYTHING WE CAN TO MAKE IT HAPPEN!

IF YOU WOULD LIKE TO COME IN AND HAVE A TOUR OF THE VENUE, WE'D LOVE TO SHOW YOU AROUND!

MONDAY – FRIDAY 11.30AM – LATE

SATURDAY 12PM – LATE

SUNDAY - 12PM - 5PM

**SUNDAY FUNCTION BOOKINGS AVAILABLE FOR A MINIMUM OF 40 GUESTS*

**DEPOSIT REQUIRED TO SECURE BOOKING*



FRONT BAR

THE FRONT BAR SPACE FEATURES HIGH TABLES WITH SEATING, A FLOOD OF NATURAL LIGHT FROM THE LARGE WINDOWS OVERLOOKING CARRINGTON STREET AND FULL BAR ACCESS. PUT YOUR GUESTS IN THE HEART OF THE ACTION WITH EXCLUSIVE ACCESS TO THE MAIN BAR (THERE'S EVEN SPACE FOR A SMALL DANCEFLOOR)!

CAPACITY: 70

SPACES CAN BE ADJOINED UPON REQUEST - MINIMUM FOOD SPENDS APPLY

*DEPOSIT REQUIRED TO SECURE BOOKING

DINING ROOM

THIS SPACIOUS AREA CAN ACCOMMODATE A WIDE RANGE OF FUNCTION STYLES FROM SIT DOWN DINNERS TO COCKTAIL PARTIES TO CORPORATE EVENTS OR MILESTONE BIRTHDAYS. INCLUDES A SIDE ROOM WITH LOUNGE SEATING, A STRIKING MURAL, FULL LENGTH PRIVATE BAR AND ENDLESS TABLE OPTIONS. OFFERING STACKS OF SPACE, WE'RE HAPPY TO WORK WITH OTHER VENDORS YOU MIGHT LIKE TO HAVE, SUCH AS PRIVATE DJS, PHOTOBOOTHS AND MORE.

PLANNING A PRESENTATION, MEETING OR AWARDS NIGHT? ASK ABOUT OUR AV OPTIONS.

CAPACITY: 120

*THIS SPACE CAN BE SEAMLESSLY ADJOINED TO THE COURTYARD UPON REQUEST, GIVING YOU A COMBINED CAPACITY OF THE AREAS
- MINIMUM FOOD SPENDS APPLY*

COURTYARD

THIS OPEN AIR SPACE IS PERFECT FOR ANY SEASON; SUNSHINE IN SUMMER, HEATING AVAILABLE IN WINTER. PREPARE TO BE CHARMED BY THE LARGE SUCCULENT WALLS AND FESTOON LIGHTING THAT CREATE A COSY, RELAXED VIBE FOR YOUR NEXT EVENT.

CAPACITY: 70

SPACES CAN BE ADJOINED UPON REQUEST - MINIMUM FOOD SPENDS APPLY

*DEPOSIT REQUIRED TO SECURE BOOKING





COCKTAIL MENU

5 FOR \$25 P.P

\$5 PER EXTRA CHOICE

MAC + CHEESE CROQUETTES

CHICKEN SKEWERS, HONEY SOY DRESSING

BEER BATTERED FISH BITES, TARTARE

CAULIFLOWER POPCORN, VEGAN BANG BANG SAUCE (VG)

JALAPEÑO POPPERS, AVOCADO, LIME, RANCH DRESSING (V)

BRISKET ON CROUTE, BARBARIAN BBQ SAUCE, PERSIAN FETA

BRAWN EN CROUTE, GURACAMOLE, CHERRY TOMATO

AMERICAN CHEESEBURGER, PICKLES, MUSTARD

PULLED PORK SLIDER, SLAW, PICKLES

VEGAN SLIDER, CARAMELISED ONION, VEGAN MAYO (VG)

PLATTERS

ANTIPASTO - \$95

LOCAL CHEESES, HAM, PEPPERONI, CHOIZO, PROSCIUTTO,
PICKLED CALAMARI, DIPS, TURKISH BREAD, LAVOSH, CRUDITÉS,
MARINATED OLIVES, DRIED FRUIT, BERRIES

PASTRIES - \$95

PIES, PASTIES, SAUSAGE ROLLS, CONDIMENTS (36 PCS)

SALT + PEPPER SQUID - \$95

AIOLI, FRESH LEMON (50 PCS)



SIT DOWN MENU

REQUIRED FOR ALL GROUPS OF 30+ GUESTS

OPTION 1 - \$55 SET MENU

SHARED ENTRÉE

GARLIC BREAD, SMOKED GARLIC BUTTER

CAJUN CORN RIBS, HONEY + SUMAC TZATZIKI,
SPICED ALMONDS, LIME

BUFFALO CHICKEN WINGS, BUFFALO TOAD HOT SAUCE

CHOICE OF MAINS

ALL SERVED WITH SLAW, CHIPS + PICKLES

BEEF BRISKET, RED CHIMICHURRI

ALABAMA HALF CHICKEN, HARISSA

PORK PASTRAMI RIBS, BARBARIAN BBQ SAUCE

OPTION 2 - \$75 SET MENU

SHARED ENTRÉE

SARRIES PRAWN COCKTAIL

MAC + CHEESE CROQUETTES

SALT + PEPPER CHICKEN RIBS, PINEAPPLE CHILLI KETCHUP

CHOICE OF MAINS

*ALL SERVED WITH ROAST PUMPKIN + FETA SALAD,
POTATO BUN, PICKLES,*

BOWLS OF SARRIES SEASONED CHIPS

MAYURA BEEF BRISKET, RED CHIMICHURRI

ALABAMA HALF CHICKEN, HARISSA

HOT HONEY PORK BELLY, CHILLI CRUNCH, JALAPEÑOS

DESSERT

ICE CREAM JARS

BEVERAGE PACKAGES

BESPOKE ON CONSUMPTION

WE UNDERSTAND EVERY FUNCTION IS UNIQUE, HERE AT THE SARACENS WE HAVE A RANGE OF BEVERAGES TO SUIT ALL.

OUR TEAM WILL WORK WITH YOU ON YOUR SELECTION FOR YOUR EVENT.

TO VIEW OUR CURRENT BEVERAGE LIST PLEASE SCAN THE QR CODE BELOW



ZERO ABV AND GLUTEN FREE BEER OPTIONS AVAILABLE



2025 TERMS + CONDITIONS

DEPOSIT PAYMENT OF AN EVENT BOOKING MUST BE MADE WITHIN 7 DAYS OF THE ORIGINAL TENTATIVE BOOKING. DEPOSIT PAYMENT IS CONSIDERED AN ACKNOWLEDGEMENT OF THESE TERMS AND CONDITIONS. THE PAYMENT WILL BE DEDUCTED FROM YOUR FINAL ACCOUNT. MANAGEMENT RESERVES THE RIGHT TO CANCEL THE BOOKING AND ALLOCATE THE ROOM TO ANOTHER CLIENT IF THIS CONFIRMATION IS NOT RECEIVED.

EVENT DURATION YOUR BOOKING ENTITLES YOU TO USE OF THE HIRED SPACE FOR 4 HOURS. ACCESS BEYOND THIS TIME IS NOT GUARANTEED AND DEPENDS ON OTHER BOOKINGS.

MINIMUM CATERING: ALL EVENTS AT THE SARACENS REQUIRE CATERING FOR GUESTS. A MINIMUM FOOD CHARGE OF \$25.00 PER HEAD APPLIES FOR COCKTAIL PARTIES. A MINIMUM FOOD CHARGE OF \$55.00 PER HEAD APPLIES FOR SIT DOWN FUNCTIONS.

ACCESS TIMES: DAY BOOKINGS ARE TAKEN TO 5:00PM ONLY. WRITTEN APPROVAL FROM HOTEL MANAGEMENT MUST BE GIVEN TO GO PAST THIS TIME. FOR EVENING BOOKING FUNCTIONS ACCESS CANNOT BE GUARANTEED BEFORE 5:30PM.

PAYMENT: FINAL NUMBERS AND FULL PREPAYMENT IS REQUIRED 7 DAYS PRIOR TO YOUR EVENT. THE NUMBER WE HAVE RECORDED 7 DAYS PRIOR WILL REPRESENT THE MINIMUM NUMBERS FOR WHICH YOU WILL BE CHARGED. EVENTS MUST BE PAID FOR IN FULL PRIOR TO THE DAY AND ANY ADDITIONAL CHARGES SETTLED ON THE DAY/NIGHT VIA CASH OR CREDIT CARD. PERSONAL CHEQUES ARE NOT ACCEPTED.

CANCELLATION: THE SARACENS HEAD WILL REFUND DEPOSIT BOOKINGS WITH MORE THAN 2 WEEKS NOTICE. LESS THAN 2 WEEKS NOTICE WILL RESULT IN 50% OF THE DEPOSIT TO BE REFUNDED. LESS THAN 1 WEEK NOTICE THE DEPOSIT WILL BE FORFEITED. CANCELLATIONS MUST BE SUBMITTED IN WRITING. ACKNOWLEDGMENT OF WRITTEN CANCELLATION MUST BE SOUGHT IF CLAIMING REFUND.

POSTPONEMENT: IF YOU HAVE GIVEN THE SARACENS ONE MONTH'S NOTICE, YOUR DEPOSIT CAN BE TRANSFERRED TO A NEW DATE WITHIN A ONE MONTH PERIOD, IF AVAILABLE.

PRICE: PLEASE NOTE THAT PRICES AND PRODUCTS ARE SUBJECT TO AVAILABILITY AND CHANGE AND MAY ALTER WITHOUT NOTIFICATION. HOWEVER PRICES ARE FIRM FOR TWO MONTHS FROM PAYMENT OF DEPOSIT.

MENU: DETAILS MUST BE FINALISED AT LEAST 14 DAYS PRIOR TO FUNCTION. MENU ITEMS MAY CHANGE DUE TO SEASONALITY AND AVAILABILITY. EVENT PRICES MAY VARY marginally IF EVENT BOOKED BEYOND 12 MONTHS OF DEPOSIT PAYMENT.

ALLERGY STATEMENT: SARACENS HEAD RECOMMENDS GUEST INVITATIONS TO BE PRINTED WITH 'FOOD ALLERGY AND DIETARY REQUIREMENTS TO BE ADVISED WITH ACCEPTANCE'. THESE DETAILS ARE PROVIDED WITH FINAL NUMBERS. MANAGEMENT CAN NOT GUARANTEE TRACES OF AN ALLERGY ITEMS NOT PRESENT.

DRESS CODE: MANAGEMENT RESERVES THE RIGHT TO REFUSE ENTRY BASED ON CONSIDERATION OF THE HOTELS DRESS CODE.

BAR ACCESS CANNOT BE GUARANTEED AFTER YOUR EVENT.

SMOKE FREE: ALL OF OUR INDOOR EVENT SPACES ARE SMOKE FREE.

RESPONSIBILITY: ORGANISERS ARE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE/ BREAKAGES / LOSS SUSTAINED TO THE SARACENS BY THE ORGANISER, ORGANISER'S GUESTS, INVITEES OR OTHER PERSONS ATTENDING THE FUNCTION. THE SARACENS WILL NOT ACCEPT ANY RESPONSIBILITY FOR THE DAMAGE OR LOSS OF MERCHANDISE LEFT UNATTENDED PRIOR TO, DURING OR AFTER THE FUNCTION.

RESPONSIBLE SERVICE OF ALCOHOL: THE SARACENS PRACTISES RESPONSIBLE SERVICE OF ALCOHOL ON ALL OCCASIONS. INTOXICATED INDIVIDUALS WILL NOT BE SERVED ALCOHOL. COMPLIANCE WITH THE SARACENS REGULATIONS AND LIQUOR LICENSING LAWS. MANAGEMENT RESERVES THE RIGHT TO EXCLUDE OR EJECT ANY OBJECTIONABLE PERSONS FROM THE SARACENS WITHOUT LIABILITY AND IF REQUIRED, WE WILL SHUT THE FUNCTION DOWN EARLY.

EQUIPMENT: ORGANISERS ARE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE/ BREAKAGES OF EQUIPMENT OWNED BY THE SARACENS OR SUB-HIRED BY THE SARACENS.

DISPLAYS AND SIGNAGE: NOTHING IS TO BE NAILED, SCREWED OR ADHERED TO ANY WALL OR OTHER SURFACE OR PART OF THE BUILDING. BLUETAC IS BY HOTEL MANAGEMENT APPROVAL ONLY.

CLEANING: GENERAL CLEANING IS INCLUDED IN THE COST OF THE FUNCTION. IF CLEANING REQUIREMENTS FOLLOWING YOUR FUNCTION ARE JUDGED TO BE EXCESSIVE, AN ADDITIONAL CLEANING FEE MAY BE CHARGED. CONFETTI RICE OR OTHER SIMILAR PRODUCTS ARE NOT PERMITTED IN FUNCTION ROOMS OR ANY PART OF THE SARACENS NOR WITHIN THE GROUNDS.

CAKEAGE: A FEE OF \$1.50PP APPLIES IF GUESTS WOULD LIKE FOR STAFF TO CUT AND SERVE THEIR CAKE. A \$4.50PP FEE APPLIES WITH THE ADDITION OF RASPBERRY COULIS AND CREAM.

SECURITY: FUNCTIONS SUCH AS 21ST BIRTHDAYS MAY ATTRACT A SECURITY CHARGE. THE SARACENS EMPLOYS SECURITY STAFF WHO PATROL ALL AREAS OF THE HOTEL INCLUDING THE FUNCTION ROOMS. ANY REQUIRED EVICTIONS ARE AT THE FULL DISCRETION OF MANAGEMENT.

CLOSING: LAST DRINKS WILL BE CALLED AT THE MANAGERS DISCRETION AT MIDNIGHT. YOUR GUESTS WILL BE ASKED TO VACATE THE FUNCTION ROOMS AND THE HOTEL BY 12:30AM. PLEASE ADVISE YOUR BAND OR DJ OF THIS.

CHILDREN: LIQUOR LICENCING LAWS REQUIRE THAT: WE DO NOT SERVE ALCOHOL TO MINORS (CHILDREN UNDER THE AGE OF 18) THAT CHILDREN MUST BE ACCOMPANIED BY AN ADULT. AND THAT CHILDREN MUST LEAVE THE PREMISES BY 12 MIDNIGHT.

PUBLIC HOLIDAYS: A 15% SURCHARGE APPLIES ON PUBLIC HOLIDAYS.