



SARACENS HEAD  
HOTEL

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EVENTS PACK 2024

CELEBRATIONS | BIRTHDAYS  
CORPORATE | ENGAGEMENTS

[FUNCTIONS@SARACENSHEADHOTEL.COM.AU](mailto:FUNCTIONS@SARACENSHEADHOTEL.COM.AU)



## WELCOME TO THE SARACENS HEAD

AN ICONIC VENUE THAT DATES BACK TO 1873, OUR REFURBISHED PUB PROUDLY OCCUPIES A PROMINENT CORNER OF CARRINGTON STREET AND MOORE STREET.

OUR MENU IS INSPIRED BY LOCALLY SOURCED PRODUCE, PAIRED ALONGSIDE THE BEST LOCAL WINES, GROWER CHAMPAGNE, SMALL BATCH SPIRITS AND CRAFT BEER THAT ADELAIDE'S WORLD-CLASS CREATORS HAVE TO OFFER.

OUR DOORS ARE OPEN FOR YOU TO ENJOY!

## GENERAL INFO

OUR FUNCTION PACK WORKS AS A GUIDE IN PLANNING YOUR EVENT HOWEVER WE WILL WORK CLOSELY WITH YOU TO TAILOR AN OFFERING THAT SUITS YOUR NEEDS AND RESULTS IN A TRULY MEMORABLE AND STRESS-FREE EVENT!

NEED SOMETHING SPECIFIC? LET US KNOW AND WE'LL DO EVERYTHING WE CAN TO MAKE IT HAPPEN!

IF YOU WOULD LIKE TO COME IN AND HAVE A TOUR OF THE VENUE, WE'D LOVE TO SHOW YOU AROUND!

MONDAY – FRIDAY 11.30AM – LATE

SATURDAY 3PM – LATE

SUNDAY - FUNCTIONS AVAILABLE ON REQUEST\*

*\*SUNDAY FUNCTION BOOKINGS AVAILABLE FOR A MINIMUM OF 40 GUESTS*

\*DEPOSIT REQUIRED TO SECURE BOOKING



## FRONT BAR

THE FRONT BAR SPACE FEATURES HIGH TABLES WITH SEATING, A FLOOD OF NATURAL LIGHT FROM THE LARGE WINDOWS OVERLOOKING CARRINGTON STREET AND FULL BAR ACCESS. PUT YOUR GUESTS IN THE HEART OF THE ACTION WITH EXCLUSIVE ACCESS TO THE MAIN BAR AND CLOSE PROXIMITY TO THE DJ ON FRIDAY & SATURDAY NIGHTS (THERE'S EVEN SPACE FOR A SMALL DANCEFLOOR!)

CAPACITY: 70

*SPACES CAN BE ADJOINED UPON REQUEST - MINIMUM FOOD SPENDS APPLY*

\*DEPOSIT REQUIRED TO SECURE BOOKING

## DINING ROOM

THIS SPACIOUS AREA CAN ACCOMMODATE A WIDE RANGE OF FUNCTION STYLES FROM SIT DOWN DINNERS TO COCKTAIL PARTIES TO CORPORATE EVENTS OR MILESTONE BIRTHDAYS. INCLUDES A SIDE ROOM WITH LOUNGE SEATING, A STRIKING MURAL, FULL LENGTH PRIVATE BAR AND ENDLESS TABLE OPTIONS. OFFERING STACKS OF SPACE, WE'RE HAPPY TO WORK WITH OTHER VENDORS YOU MIGHT LIKE TO HAVE, SUCH AS PRIVATE DJS, PHOTOBOOTHS AND MORE.

PLANNING A PRESENTATION, MEETING OR AWARDS NIGHT? ASK ABOUT OUR AV OPTIONS.

CAPACITY: 120

*THIS SPACE CAN BE SEAMLESSLY ADJOINED TO THE COURTYARD UPON REQUEST, GIVING YOU A COMBINED CAPACITY OF THE AREAS - MINIMUM FOOD SPENDS APPLY*

## COURTYARD

THIS OPEN AIR SPACE IS PERFECT FOR ANY SEASON; SUNSHINE IN SUMMER, HEATING AVAILABLE IN WINTER. PREPARE TO BE CHARMED BY THE LARGE SUCCULENT WALLS AND FESTOON LIGHTING THAT CREATE A COSY, RELAXED VIBE FOR YOUR NEXT EVENT.

CAPACITY: 70

*SPACES CAN BE ADJOINED UPON REQUEST - MINIMUM FOOD SPENDS APPLY*

\*DEPOSIT REQUIRED TO SECURE BOOKING





## COCKTAIL MENU

**4 FOR \$20 P.P**  
**\$5 PER EXTRA CHOICE**

PEA, PUMPKIN + PARMESAN ARANCINI, SALSA VERDE (V)

CRISPY PORK DUMPLINGS, CHILLI CRUNCH, SMOKED SOY

JALAPEÑO POPPERS, AVOCADO, LIME, RANCH DRESSING (V)

CHICKEN SKEWERS, HOUSE SPICED YOGHURT

CAULIFLOWER POPCORN, VEGAN BANG BANG SAUCE (VG)

GEEZER PLEASER MINI HOTDOGS, CAMELISED ONION

HOISIN ROAST DUCK, CUCUMBER, SPRING ONION,  
SESAME, BABY COS LEAVES

LAMB SHOULDER, SPINACH, FETA, PITA BREAD

SHALLOT + GARLIC STUFFED MUSHROOMS (VG)

## SLIDERS

10 FOR \$50

SMASHED PATTY CHEESEBURGER (GFO)

ROAST CHICKEN, DIJON MAYONNAISE

VEGAN MUSHROOM BURGER, CRÈME FRAÎCHE (VG)

BRISKET STEAK TOASTIES, SALSA VERDE, GRUYÈRE

## PLATTERS

TRIO OF DIPS - \$75  
TURKISH BREAD

ANTIPASTO - \$95  
LOCAL CHEESES, HAM, PEPPERONI, CHOIZO, PROSCIUTTO,  
PICKLED CALAMARI, DIPS, TURKISH BREAD, LAVOSH, CRUDITÉS,  
MARINATED OLIVES, DRIED FRUIT, BERRIES

PASTRIES - \$90  
PIES, PASTIES, SAUSAGE ROLLS, CONDIMENTS (36 PCS)

SALT + PEPPER SQUID - \$95  
AIOLI, FRESH LEMON (50 PCS)





## CLASSIC MENU

2 COURSES - \$35

### MAINS (CHOICE OF)

250G SCHNITZEL, SALAD, CHIPS

BRISKET SANDWICH, PICKLES, CHIPS

FISH AND CHIPS, SALAD, WAKAME  
TARTARE, LEMON

S&P SQUID SALAD

### SHARED DESSERT

XMAS PUDDING, CUSTARD, CHERRIES

XMAS PAVLOVA, BERRIES, VANILLA  
CREAM

## BANQUET MENU

3 SHARED COURSES - \$65

### SHARED XMAS GRAZING BOARD

WHOLE COOKED PRAWNS, OLIVES, HAM,  
HUMMUS, TURKISH BREAD

### SHARED MAINS

SMOKED BRISKET, SARACENS SIGNATURE  
BBQ SAUCE

SIDE OF SMOKED SALMON, QUINOA,  
SPICED CUCUMBER, AVOCADO, SPANISH  
ONION, LEMON MAYONNAISE

ROAST TURKEY, GRAVY, CRANBERRY

SMOKED CAULIFLOWER, TAHINI YOGHURT

SHARED SIDES- ROAST POTATOES &  
PUMPKIN, FRESH CRISPY LEAF SALAD

### SHARED DESSERT

CHEESE AND FRUIT PLATTERS

## PREMIUM MENU

3 COURSES - \$75

### SHARED XMAS GRAZING BOARD

WHOLE COOKED PRAWNS, OLIVES, HAM,  
HUMMUS, TURKISH BREAD

### MAINS (CHOICE OF)

SMOKED BRISKET, SARRIES SLAW,  
SIGNATURE BBQ SAUCE, CHIPS

ROAST TURKEY, ROAST POTATO, PUMPKIN,  
BROCCOLI, CARROT, CRANBERRY, GRAVY

HOUSE SMOKED SALMON SALAD, SHAVED  
FENNEL, ZUCCHINI, APPLE, QUINOA,  
LEMON MUSTARD DRESSING

SHARED BOWLS CHIPS/SIDE SALADS

### DESSERT (CHOICE OF)

XMAS PUDDING, CUSTARD, CHERRIES

XMAS PAVLOVA, BERRIES, VANILLA  
CREAM



## BEVERAGE PACKAGES

### BESPOKE ON CONSUMPTION

WE UNDERSTAND EVERY FUNCTION IS UNIQUE, HERE AT THE SARACENS WE HAVE A RANGE OF BEVERAGES TO SUIT ALL.

OUR TEAM WILL WORK WITH YOU ON YOUR SELECTION FOR YOUR EVENT.

TO VIEW OUR CURRENT BEVERAGE LIST PLEASE SCAN THE QR CODE BELOW





## 2024 TERMS + CONDITIONS

**DEPOSIT PAYMENT** OF AN EVENT BOOKING MUST BE MADE WITHIN 7 DAYS OF THE ORIGINAL TENTATIVE BOOKING. DEPOSIT PAYMENT IS CONSIDERED AN ACKNOWLEDGEMENT OF THESE TERMS AND CONDITIONS. THE PAYMENT WILL BE DEDUCTED FROM YOUR FINAL ACCOUNT. MANAGEMENT RESERVES THE RIGHT TO CANCEL THE BOOKING AND ALLOCATE THE ROOM TO ANOTHER CLIENT IF THIS CONFIRMATION IS NOT RECEIVED.

**EVENT DURATION** YOUR BOOKING ENTITLES YOU TO USE OF THE HIRED SPACE FOR 4 HOURS, ACCESS BEYOND THIS TIME IS NOT GUARANTEED AND DEPENDS ON OTHER BOOKINGS.

**MINIMUM CATERING:** ALL EVENTS AT THE SARACENS REQUIRE CATERING FOR GUESTS. A MINIMUM FOOD CHARGE OF \$20.00 PER HEAD APPLIES FOR COCKTAIL PARTIES. A MINIMUM FOOD CHARGE OF \$45.00 PER HEAD APPLIES FOR SIT DOWN FUNCTIONS.

**ACCESS TIMES:** DAY BOOKINGS ARE TAKEN TO 5:00PM ONLY, WRITTEN APPROVAL FROM HOTEL MANAGEMENT MUST BE GIVEN TO GO PAST THIS TIME. FOR EVENING BOOKING FUNCTIONS ACCESS CANNOT BE GUARANTEED BEFORE 5:30PM.

**PAYMENT:** FINAL NUMBERS AND FULL PREPAYMENT IS REQUIRED 7 DAYS PRIOR TO YOUR EVENT. THE NUMBER WE HAVE RECORDED 7 DAYS PRIOR WILL REPRESENT THE MINIMUM NUMBERS FOR WHICH YOU WILL BE CHARGED. EVENTS MUST BE PAID FOR IN FULL PRIOR TO THE DAY AND ANY ADDITIONAL CHARGES SETTLED ON THE DAY/NIGHT VIA CASH OR CREDIT CARD. PERSONAL CHEQUES ARE NOT ACCEPTED.

**COVID-19 POLICIES** AT THE SARACENS HEAD: OUR NUMBER ONE PRIORITY IS CREATING A SAFE ENVIRONMENT FOR OUR PATRONS. WE HAVE IMPLEMENTED SEVERAL SAFETY MEASURES INCLUDING INCREASED HYGIENE PRACTICES TO ENSURE THE WELLBEING OF BOTH OUR PATRONS AND STAFF. WE HAVE HAND SANITISER AVAILABLE AND SITUATED AROUND ALL EVENT SPACES AND OUR STAFF WILL BE FREQUENTLY CLEANING AND DISINFECTING SURFACE AREAS. WE DO ASK THAT IF ANY PATRONS ARE NOT FEELING WELL OR SHOWING SYMPTOMS TO STAY HOME. IF AN EVENT NEEDS TO BE POSTPONED; PLEASE CALL OUR EVENTS MANAGER TO RESCHEDULE. PLEASE BE ASSURED THAT THE SARACENS HEAD WILL CONTINUE TO ACT IN ACCORDANCE WITH THE ADVICE FROM THE GOVERNMENT AND SA HEALTH REGARDING COVID-19 AND ITS DEVELOPMENTS.

**CANCELLATION:** THE SARACENS HEAD WILL REFUND DEPOSIT BOOKINGS WITH MORE THAN 2 WEEKS NOTICE. LESS THAN 2 WEEKS NOTICE WILL RESULT IN 50% OF THE DEPOSIT TO BE REFUNDED. LESS THAN 1 WEEK NOTICE THE DEPOSIT WILL BE FORFEITED. CANCELLATIONS MUST BE SUBMITTED IN WRITING. ACKNOWLEDGMENT OF WRITTEN CANCELLATION MUST BE SOUGHT IF CLAIMING REFUND.

**POSTPONEMENT:** IF YOU HAVE GIVEN THE SARACENS ONE MONTH'S NOTICE, YOUR DEPOSIT CAN BE TRANSFERRED TO A NEW DATE WITHIN A ONE MONTH PERIOD, IF AVAILABLE.

**PRICE:** PLEASE NOTE THAT PRICES AND PRODUCTS ARE SUBJECT TO AVAILABILITY AND CHANGE AND MAY ALTER WITHOUT NOTIFICATION. HOWEVER PRICES ARE FIRM FOR TWO MONTHS FROM PAYMENT OF DEPOSIT.

**MENU:** DETAILS MUST BE FINALISED AT LEAST 14 DAYS PRIOR TO FUNCTION. MENU ITEMS MAY CHANGE DUE TO SEASONALITY AND AVAILABILITY. EVENT PRICES MAY VARY marginally IF EVENT BOOKED BEYOND 12 MONTHS OF DEPOSIT PAYMENT.

**ALLERGY STATEMENT:** SARACENS HEAD RECOMMENDS GUEST INVITATIONS TO BE PRINTED WITH 'FOOD ALLERGY AND DIETARY REQUIREMENTS TO BE ADVISED WITH ACCEPTANCE'. THESE DETAILS ARE PROVIDED WITH FINAL NUMBERS. MANAGEMENT CAN NOT GUARANTEE TRACES OF AN ALLERGY ITEMS NOT PRESENT.

**DRESS CODE:** MANAGEMENT RESERVES THE RIGHT TO REFUSE ENTRY BASED ON CONSIDERATION OF THE HOTEL'S DRESS CODE.

**BAR ACCESS** CANNOT BE GUARANTEED AFTER YOUR EVENT.

**SMOKE FREE:** ALL OF OUR INDOOR EVENT SPACES ARE SMOKE FREE.

**RESPONSIBILITY:** ORGANISERS ARE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE/ BREAKAGES / LOSS SUSTAINED TO THE SARACENS BY THE ORGANISER, ORGANISER'S GUESTS, INVITEES OR OTHER PERSONS ATTENDING THE FUNCTION. THE SARACENS WILL NOT ACCEPT ANY RESPONSIBILITY FOR THE DAMAGE OR LOSS OF MERCHANDISE LEFT UNATTENDED PRIOR TO, DURING OR AFTER THE FUNCTION.

**RESPONSIBLE SERVICE OF ALCOHOL:** THE SARACENS PRACTISES RESPONSIBLE SERVICE OF ALCOHOL ON ALL OCCASIONS. INTOXICATED INDIVIDUALS WILL NOT BE SERVED ALCOHOL. COMPLIANCE WITH THE SARACENS REGULATIONS AND LIQUOR LICENSING LAWS. MANAGEMENT RESERVES THE RIGHT TO EXCLUDE OR EJECT ANY OBJECTIONABLE PERSONS FROM THE SARACENS WITHOUT LIABILITY AND IF REQUIRED, WE WILL SHUT THE FUNCTION DOWN EARLY.

**EQUIPMENT:** ORGANISERS ARE FINANCIALLY RESPONSIBLE FOR ANY DAMAGE/ BREAKAGES OF EQUIPMENT OWNED BY THE SARACENS OR SUB-HIRED BY THE SARACENS.

**DISPLAYS AND SIGNAGE:** NOTHING IS TO BE NAILED, SCREWED OR ADHERED TO ANY WALL OR OTHER SURFACE OR PART OF THE BUILDING. BLUETAC IS BY HOTEL MANAGEMENT APPROVAL ONLY.

**CLEANING:** GENERAL CLEANING IS INCLUDED IN THE COST OF THE FUNCTION. IF CLEANING REQUIREMENTS FOLLOWING YOUR FUNCTION ARE JUDGED TO BE EXCESSIVE, AN ADDITIONAL CLEANING FEE MAY BE CHARGED. CONFETTI RICE OR OTHER SIMILAR PRODUCTS ARE NOT PERMITTED IN FUNCTION ROOMS OR ANY PART OF THE SARACENS NOR WITHIN THE GROUNDS.

**CAKEAGE:** A FEE OF \$1.50PP APPLIES IF GUESTS WOULD LIKE FOR STAFF TO CUT AND SERVE THEIR CAKE. A \$4.50PP FEE APPLIES WITH THE ADDITION OF RASPBERRY COULIS AND CREAM.

**SECURITY:** FUNCTIONS SUCH AS 21ST BIRTHDAYS MAY ATTRACT A SECURITY CHARGE. THE SARACENS EMPLOYS SECURITY STAFF WHO PATROL ALL AREAS OF THE HOTEL INCLUDING THE FUNCTION ROOMS. ANY REQUIRED EVICTIONS ARE AT THE FULL DISCRETION OF MANAGEMENT.

**CLOSING:** LAST DRINKS WILL BE CALLED AT THE MANAGERS DISCRETION AT MIDNIGHT. YOUR GUESTS WILL BE ASKED TO VACATE THE FUNCTION ROOMS AND THE HOTEL BY 12:30AM. PLEASE ADVISE YOUR BAND OR DJ OF THIS.

**CHILDREN:** LIQUOR LICENSING LAWS REQUIRE THAT: WE DO NOT SERVE ALCOHOL TO MINORS (CHILDREN UNDER THE AGE OF 18) THAT CHILDREN MUST BE ACCOMPANIED BY AN ADULT. AND THAT CHILDREN MUST LEAVE THE PREMISES BY 12 MIDNIGHT.

**PUBLIC HOLIDAYS:** A 15% SURCHARGE APPLIES ON PUBLIC HOLIDAYS.